

## PROGRAM PHILOSOPHY

The philosophy behind the curriculum is to provide students experiences that aid them in developing into whom God wants them to be. Students will understand their uniqueness, the special abilities of others, and the wonders of God's creation.

### Goals

1. To develop a sense of wonder and appreciation for our Savior and His creation.
2. Provide a stimulating environment for learning.
3. Develop your child's senses, muscles, curiosity, mental and creative abilities.
4. Instill basic skills necessary to get along with other children.
5. Reinforce values already taught at home to enable children to be increasingly responsible for themselves and their behavior.
6. Teach basic readiness skills in language arts and math.

### Objectives

1. To separate from parents easily
2. To be able to listen and follow directions
3. To develop motor skills (coordination, balance, cutting, drawing, etc.)
4. To make friends and get along with others
5. To gain in positive self- esteem and appreciate others
6. To learn our "spoken" language in order to express feelings and ideas, to tell stories and to enjoy books

### Sample Day Plans (approximate start time)

**Arrival time:** quiet table activities (8:45 or 12:00)

**Theme circle:** schedule, theme, & story (9:00 or 12:10)

**Center time:** theme based, imaginative play, reading and listening (9:10 or 12:20)

**Show & Tell:** theme based (beginning in October)

**Craft/ Job Time**

**Snack/ Reading time** (10:00 or 1:30)

**Activity time:** games and indoor/ outdoor recess (10:30 or 1:45)

**Bible story:** and singing time (11:00 or 2:15)

**Good- bye Circle:** review and good-byes

### Arrival and Pick Up

Students will be accompanied from the parking lot to the classroom. The classroom door will be opened and your child will be greeted and dismissed at the beginning and ending of each session. Morning sections run from 8:45-11:15 and afternoon sections run from 12:00- 2:30.

Late arrivals must check in at the office.

Thank you for picking up your child promptly at dismissal time.

## **Release of Children**

Preschool children are released only to those persons the parent(s)/guardian have listed on the release form. Parents need to come into the classroom in order to make changes on the emergency form.

## **Change of Phone Numbers/Addresses**

Please be absolutely sure that we have a correct phone number in order to reach the parent or guardian at all times. We must also have an emergency number to call in case we cannot reach you.

## **School Closings**

When Legacy Christian School is closed the preschool is closed as well. Watch for Legacy Christian School closing announcements on the local television channels.

## **Absence Policy**

When your child is absent you **MUST** call the school sick line to explain the absence. The number you need to call is 455-3860 ext. 772.

## **Sick Child Policy**

1. Do not send your child to school if they have any of the following signs or symptoms:
  - a. Temperature of 100 degrees or higher
  - b. Complaints of pain in any part of the body/headache
  - c. Vomiting
  - d. Diarrhea
  - e. Prolonged coughing, production of phlegm with coughing or pneumonia
  - f. Sore throat/hoarseness
  - g. Any type of rash or skin discoloration
  - h. Any draining sore or skin infection
  - i. Ear ache or ringing in the ear
  - j. Red, puffy and or draining eyes
  - k. Body or head lice/scabies
  - l. Communicable diseases: chicken pox, measles, mumps, pinworm, ringworm, impetigo and pink eye
  - m. Feeling of pain when going to the bathroom.
2. If your child becomes ill at school you will be notified immediately so that you can come to school to pick him/her up.
3. Children suspected of having a contagious disease will not be admitted to the classroom without a doctor's statement verifying that he/she is not contagious.

## **Medication**

If your child is on a specific medication that must be taken during their attendance in school, a written form must be completed by parents before medication can be dispensed. Medication must be labeled, placed in a zip lock bag and labeled with your child's name. Medication will be kept in the school office and will be given out to your child.

## **Supplies**

Each child should bring a full size backpack or tote clearly marked with his/her name. Sometimes accidents do occur so extra underwear and bottom half clothes can ride along in a back pack.

## **Clothing**

1. Put your child's name on all of his/her outerwear.
2. Dress your child in comfortable washable play clothes. We do many hands on activities, which may be messy.
3. Boots and stocking feet are not appropriate in the classroom. Please send a pair of shoes to school during boot season.

## **Snack Policy**

Children will be encouraged to eat a nutritious snack during a session. (Please see posted list if you need suggestions) You will need to provide a small snack for your child each session he/she is in attendance.

## **Birthdays**

We will celebrate children's birthdays on or near their special day or on or near their half birthday for those with summer birthdays. You may chose to send a special treat on that day. A schedule will come home in the first week of school.

## **Special Events**

Field trips and special visitors are a part of our preschool curriculum:

- A. The types and number of field trips taken vary from year to year.
- B. You will be notified by newsletter about each trip.
- C. If necessary you will need to transport your own student to and from each trip.

## **Discipline Policy for the Preschool programs**

Legacy Christian School Preschool is committed to the use of positive methods of discipline through self-control, self-direction, self-esteem and cooperation. The following practices have been adopted.

1. Talk to children about rules and regulations of the classroom.
2. Redirect a child to another activity if he/she becomes disruptive to the group.
3. Remove a disruptive child to a quiet open area until he/she regains control.

4. Parents will be notified in cases of severe disruptive or questionable behavior situations.

### **Confidentiality**

All written and verbal documentation between parent/ guardian and school personal will be confidential per school and state guidelines.

### **Grievance**

Any matter concerning your child/ teacher/ school should be addressed to the teacher for resolution. Further concerns will be addressed to Mr. Vince Bonnema, principal.

### **Withdrawal Policy**

Legacy Christian Preschool understands that consideration must be made for children who have difficulty adjusting to their first school experience and those who might have special needs, health concerns or otherwise. The preschool will work to ease your child's adjustment and participation in school.

Knowing this, the following are times when withdrawal will be necessary:

- More than three toileting accidents per month.
- Non payment of tuition by scheduled dates. If financial difficulties do arise, we are more than willing to set up a payment plan with you.
- Difficulty functioning in the classroom due to prolonged crying, inappropriate and unsafe behavior to others, etc.

If, for any reason, a parent chooses to withdraw their child from the preschool classroom, the parent must contact the office. The child's name will be removed from the enrollment records at that time.

### **Parent Communication**

Parents are such an important part of our preschool program! It is our desire that you can be involved and enjoy this part of your child's life.

You will receive communications from your child's teacher which will include classroom happenings, information about field trips, listing of daily activities, as well as upcoming important dates.

You will have two opportunities to conference with the teacher and two written reports sent home as well.

If you have specific concerns or problems, please talk with your child's teacher to work together for a positive solution.